



MILTON TOWNSHIP

LOCAL NEEDS MET THROUGH LOCAL SERVICES

Elizabeth Higgins-Beard, Supervisor
Chris LeVan, Assessor
Michael H. Drew, Highway Commissioner
Dan Bailey, Town Clerk

Jacqueline McGrath, Trustee
Paula McGowen, Trustee
Larry L. Pitts, Trustee
Stephen Siemer, Trustee

(630) 668-1616 | 1492 N. Main St. Wheaton, IL 60187 | www.miltontownship.net

Thursday July 16th, 2026

5:45 p.m. – Audit of Township Bills/Claims
6:00 p.m. –Regular Monthly Business Meeting

Board Room, Milton Township Hall
1492 N. Main Street
Wheaton, Illinois, 60187

MINUTES

I. Call to Order at 6 pm

- A. Mission Moment – Our Food Pantry partners: Debra Mrozinski on Township staff planted veggies for the pantry around the outside of Milton’s office building. Garden Works will also donate veggies to the pantry weekly. A very nice kudos letter for General Assistance from a resident saying “my overall experience lightened the load and gave me hope.”
- B. Pledge of Allegiance led by Supervisor Higgins-Beard
- C. Attendance Roll Call Supervisor Higgins-Beard, here; Trustee McGowen, here; Trustee Siemer, here; Trustee McGrath, here; Trustee Pitts, here; Clerk Bailey, here.
- D. Approval of Agenda Motion, Trustee Pitts; Second, Trustee McGrath. Motion passed.
- E. Approval of Minutes of June 18, 2026, Regular Meeting Motion, Trustee Siemer; Second, Trustee McGowen. Motion Passed.
- F. Approval of Claims in the amount of \$576,727.83. Motion, Trustee McGrath; Second, Trustee Siemer. Roll Call Vote: Trustee Pitts, yes; Trustee McGrath, yes; Trustee Siemer, yes; Trustee McGowen, yes; Supervisor Higgins-Beard, yes. Motion passed.

II. Public Comment (Limited to 3 minutes per person, Public called in the order Comment Request was submitted, total allotted time for Public Comment 30 minutes)

Naresh Nair wanted to thank all involved for our America’s 250th Celebrations, particularly for the 4th of July Parades.

III. Chair's Report

- A. CERT helped bring the huge steam locomotive. Big Boy, to West Chicago and keep people safe along the train tracks during celebrations.
- B. Pleasant Hill Cemetery Patriotic Concert and Picnic.
- C. Thank you, Naresh Nair, for building Milton Township’s 4th of July parade float as well as Emmy Lemezis and Debra Mrozinski for decorations.

- D. Staffing is being restored to former levels, the Bookkeeper will assume Community Access service duties moving to full time and the Communications Coordinator will move to .80FTE.
- E. Advertisements for a part-time Deputy Clerk position to fill a position open since March, drew over 100 responses. Interviews to come soon.
- F. August 1, an expanded Ride DuPage will restart, 24 hours a day/7 days a week.
- G. Coming up soon: Aug 22 Touch a Truck at Milton Highway Dept, Aug 29 St Stephen's Cemetery event 11 am Mass, 11:30 ceremony and picnic, Sept 28 noon to 5:30 pm Vaccine clinic for all residents.
- H. General Assistance-- our neighbor's need and our response are both up.

IV. Reports

- A. Town Clerk Report/Comments (Clerk Bailey)
Finishing up the review of executive session minutes.
- B. Trustees Report/Comments (Trustees McGowen, McGrath, Pitts, Siemer) Trustee
 - 1. Trustee McGowen: no report.
 - 2. Trustee McGrath: Community Mental Health Board grant recipients are doing great work and plan to make video updates in addition to in person presentations to the CMHB.
 - 3. Trustee Pitts: Prairie at St Stephens has issues with flooding which are being pursued with a private landowner. Good meeting with Joliet Diocese who will work jointly with us.
 - 4. Trustee Siemer: fewer checks being written because of more online payments which increase efficiency and transparency.
- C. Highway Commissioner Report.
 - 1. Barry Ave Drainage Project to start July 27 pipes to be installed in about 3 weeks. Then ribbon curbs and drive aprons and landscaping to finish around mid-September.
 - 2. July 4 weekend storms led to 3 days clearing tree debris. National Street drainage work with 2x 24" storm pipes is waiting on the county to grant wetland permits. Expect to finish by the end of August.
 - 3. Touch a Truck is coming Aug 22, 8 to 1pm with 15 vehicles from Fire, Police, Sheriff and tree service plus township equipment. The event will serve free hot dogs and water.

V. Unfinished Business

None

VI. New Business

- A. Organizational Chart. Motion to Table by Trustee Pitts, 2nd Trustee McGowen, Roll Call Trustees McGrath, yes; McGowen, yes; Pitts, yes; Siemer, yes; Supervisor Higgins-Beard, yes. Motion passes.
- B. Service and Space Requirements Analysis: Patrick Brosnan AIA NCARB, Lopez & Brosnan. He is learning all that Milton Township does and to understand our programs, needs and growth. He will evaluate how we use space and then what

space we need for now and in the future and how to meet our space needs. The process included looking at the building, surveys of staff, talking one on one with staff to see what they see as needed. Final report anticipated by October.

VII. Executive Session 6:50 pm.

- A. Discussion of acquisition and disposition pursuant to 5 ILCS 120/2(c)(5) and (6)
- B. Review of Executive Session Meeting Minutes, pursuant to 5 ILCS 120/2(c)(21).
- C. Personnel, pursuant to 5 ILCS 120/2(c)(1)

Supervisor asks for a motion to go into executive session for all 3 of these. Trustee Siemer so moves. Trustee McGrath seconds. Roll Call: Trustee McGowen, yes; Trustee McGrath, yes; Trustee Siemer, yes; Trustee Pitts, yes; Supervisor Higgins-Beard, yes. Motion approved. Adjourned at 6:50 pm for Executive Session.

VIII. Matters Referred from Executive Session

Reconvened at 7:16 pm. Move to enable Supervisor Higgins-Beard to engage Lance Kammes and Michael Kammes at ReMax Realty to represent us in our search. Motion Trustee McGrath; Second, Trustee McGowen. Roll Call: Trustee McGrath, yes; Trustee Pitts, yes; Supervisor Higgins-Beard, yes; Trustee Siemer, yes; Trustee McGowen, yes. Motion Carries

IX. Adjournment

Motion to adjourn, Trustee McGrath; Second, Trustee Pitts. Motion carried. Adjourned at 7:19 pm,

Signed:

Dan Bailey

Dan Bailey, Town Clerk

Date: 7/16/2026